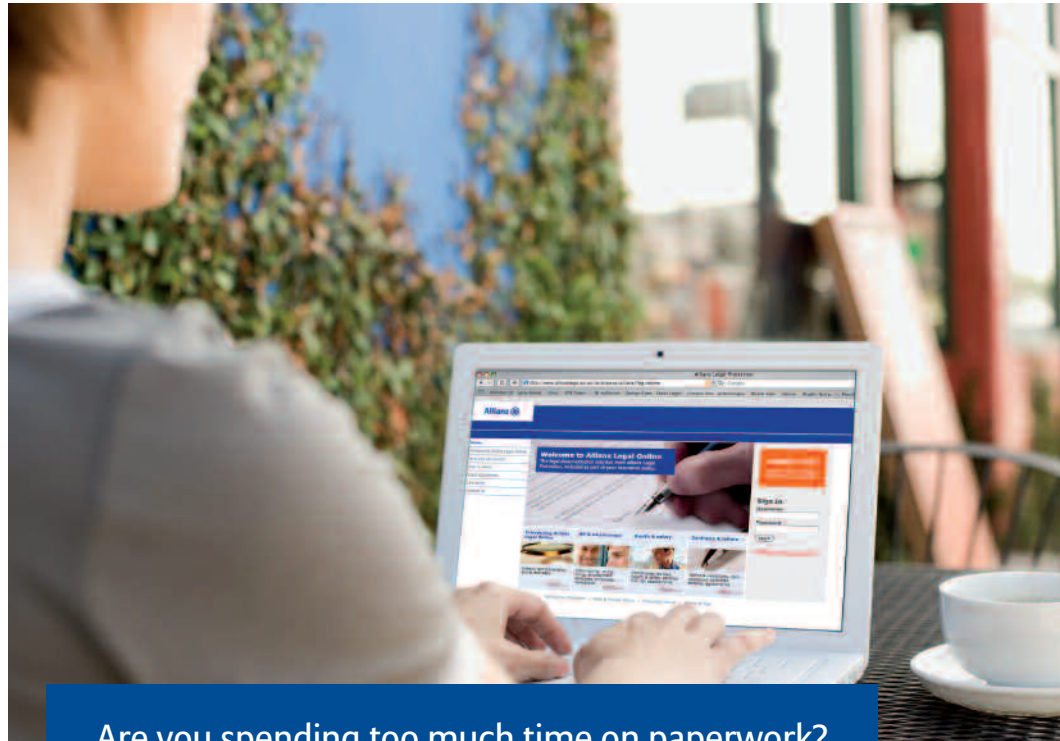


Allianz Legal Online



Are you spending too much time on paperwork?

Most small businesses tell us they are. This service has been designed to make your life easier by providing over 100 legal documents that your business needs to support your employees, comply with legislation and assist you in doing business.

Rather than briefing a solicitor and incurring an hourly bill or hunting around for examples of documents,

this online service is free and available 24/7 to ensure you can get instant help when you need it.

The site also includes an updated law guide with a query tool to help you quickly find the answers to your queries. Every month there's a bulletin added to the site to highlight recent news and legislative changes.



What topics are available?

Health and Safety

Includes: policy, workplace regulations, fire risk, accidents, hazardous substances, stress, gas & electricity, noise, computers, working at height, manual handling, vibration, smoking and transport

Employee Handbooks

Confidentiality agreements

Copyright, Design rights, Trademarks, Patents, Passing off, Moral Rights, Performance rights

Employing staff

Recruitment, Unusual employees, Employment contracts

Debt recovery

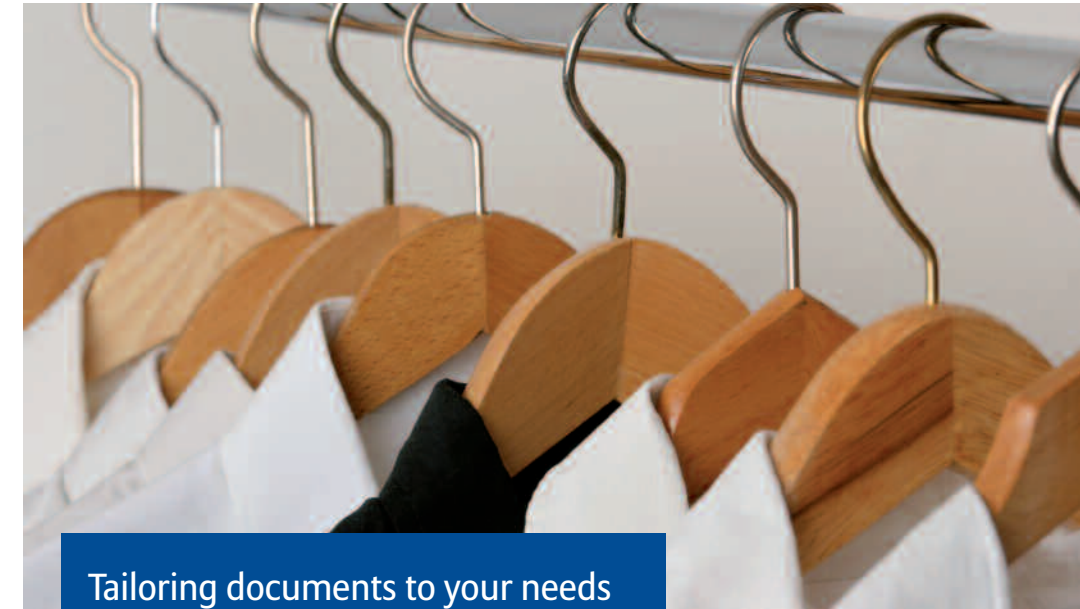
Fast track debt collection

Business start up

Buying a business

Buying and developing property

Raising money



Tailoring documents to your needs

We understand you don't want to spend inordinate amounts of time or money trying to get all the right paperwork drafted and kept up to date. So our smart web-based system quickly interviews you and then all the documentation is prepared. Unlike other solutions that may provide standard legal documents using a one size fits all approach, Allianz Legal Online has an extensive interactive question set. This provides you with both legal guidance and a tailored document for your business. You can keep control of each document and ensure consistent quality without the risks.

There are facilities to print both the guidance notes, the final document and to keep a track of your documents through a secure 'my account' facility.



Getting started

The registration code found on your policy schedule provides access to the legal online website, where you will be asked to input key information and select your own username and password to access your account in the future. There's no need for any pre training and any computer with internet access should be suitable to run the application.

The online document creation tool runs in Java, you may need to download this so we have provided a secure link.

Go to www.allianzlegal.co.uk, register now, using the registration code, input your details and off you go!

Questions and answers

Q Is there a help desk available if I have problems with the site?

A Yes, just email support@allianzlegal.co.uk

Q Does this replace all my legal requirements?

A As stated in the terms and conditions, all documents should be used in conjunction with proper advice as to their application and adaptation to your particular circumstances. Whilst providing information, this product does not constitute advice or a recommendation to you that the products and services advertised on the website are suitable for you or your individual circumstances.

Q Who is the company behind the website?

A The information is provided by Epoq Sales Ltd, a respected legal services company, working with several high street brands. They will ensure that the site is maintained and regularly updated as the law changes.

Q I am selling my business, can I continue to use this service?

A The service is only available with Allianz policies and will be revoked upon cancellation of the policy.

Q Are there any charges for this service?

A There is no additional charge for this online service, which is provided through the legal expenses cover in your Allianz policy.

www.allianz.co.uk

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Registered office. 57 Ladymead, Guildford, Surrey, GU1 1DB, United Kingdom.

Allianz Insurance plc is a member of the Association of British Insurers and the Financial Ombudsman Service.
Allianz Insurance plc is authorised and regulated by the Financial Services Authority.

Our registration number is 121849. This can be checked by visiting the FSA website at www.fsa.gov.uk/register or by contacting the FSA on 0845 606 1234

Services provided by Epoq Sales Limited ('Epoq'). Company number 3909557 whose registered office is at Grosvenor House, 1 High Street, Edgware, Middlesex, HA8 7TA.

Make life easier with Legal Online

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